




My Repertoire

My repertoire collections of academic, industrial work skills sets, industries & projects undertaken



My Repertoire

Expertise

Relevant Academic Background & Skills Sets:

Academic:

- Graduated & Conferred the Bachelor of Business – 2 Majors (HR Practice & Marketing) with leading University in Australia.
- Graduated with a full ACTA Certified Trainer (7 SOAs, inclusive OJT) from IAL/WDA
- MSHRI, SHRP Accredited
- Completed the Bizsafe 3 program through an approved funding from WSH
- Attained bizSAFE 3 Status

Industrial Workplace Skills Sets:

- Audit HR & Finance
- HR Generalist / HR Managerial role with a Tourism Hotel & Accommodation and F & B Background
- Executive Search assignment with the largest placement of GM Position for a Leading Hotel
- Conduct Research / Survey for Hotel, F & B and Training areas.
- HR Consulting to deliver Cloud HR Advance, a State of the Art Technology are as mentioned below in My Repertoire Collections

- HRIS, Personnel Records, Leave Records....etc.
- Design, develop, deliver training programs / courses are as mentioned below in My Repertoire Collections
- Risk Management, bizSAFE 3

Experience (More than 15 years)

Held different professional positions:

- Auditor, Executive Search, HR Manager (Full Generalist), Research, Trainer & Consultant, HR Practice, Management Representative.

With corporate Firms & SMEs:

1. Former Ming Court Hotel (Formerly Goodwood Group of Hotels)
2. Deloitte Touche International
3. Pannel Kerr Forster
4. Bank of New York
5. Societe Generale Bank
6. Multico Orchids
7. Singapore Zoological Gardens
8. Ah Chiang Construction
9. Tai Sei Jewelry
10. Garette Singapore Pte Ltd
11. Hotel Royal
12. Bishamon Japanese F & B Group
13. SPEC/SHRI

14. Freight Forwarders, Engineering, Manufacturing, Plantations, Paper Pulps Industries....and others.

In the work functional areas of:

- People development : Design, Development, Facilitation, OJT
- Auditing HR & Finance Projects undertaken
- Full Spectrum HR Generalist in a HR Managerial Role
- Recruitment/Selection, Staff Counseling, IR, Best Practice Benchmarking and Survey
- Handled ¼ million fees in HR/Fin Audit Project
- Biggest Executive Search GM Placement for a Leading Hotels with fees more than \$13k
- Received the Gold Badge Award ...to read more, please visit www.competencytrainingconsulting.com
- Risk Management & Attained the bizSAFE 3 Status for Competency Training & Consulting
- SOP, ISO for Hotel Royal

My Repertoire Collections

Of Design, Develop, Deliver training:

- Preparatory course approved by relevant authority
- Product Selling & Services done for F & B Group of Outlets
- Marketing programs relevant to the various industrial sectors is still in progress

- Customers Services done for Hotels, F & B Group of Outlets

Of HR Consulting Area:

In collaboration with Centranum Group with its head office base in New Zealand as Consulting Partner to provide Cloud HR Advance to both the corporate & SMEs sectors in the followings areas in HR Consulting to support the HR Management of different industrial sectors & practices:

1. 360 Feedback
2. Centranum Integrated Capability at http://competencytrainingconsulting.com/Centranum_Integrated_Capability_Development.pdf
3. Learning Management at http://competencytrainingconsulting.com/Learning_Management_2013-1.pdf
4. Performance Development at http://competencytrainingconsulting.com/Performance_Development.pdf
5. Succession Planning at http://competencytrainingconsulting.com/Succession_Planning.pdf
6. Job Relevance <http://competencytrainingconsulting.com/Job%20Relevant%20PM.pdf>

Of Article Contribution to Professional Body:

- On change management, approved for publication at international HR Professional website with a 3 years period run.

Of Research / Survey:

- Survey conducted on training. For more information, please visit research event at www.competencytrainingconsulting.com or direct research link at: www.competencytrainingconsulting.com/phpesp/public/survey.php?name=Training_Survey_copy
- Hotel survey done for Hotel Royal
- Job Satisfaction Survey done for University in Australia

My Repertoire at company website:

<http://competencytrainingconsulting.com/My%20Repertoire%20Cloud%20HR%20Advance.pdf>